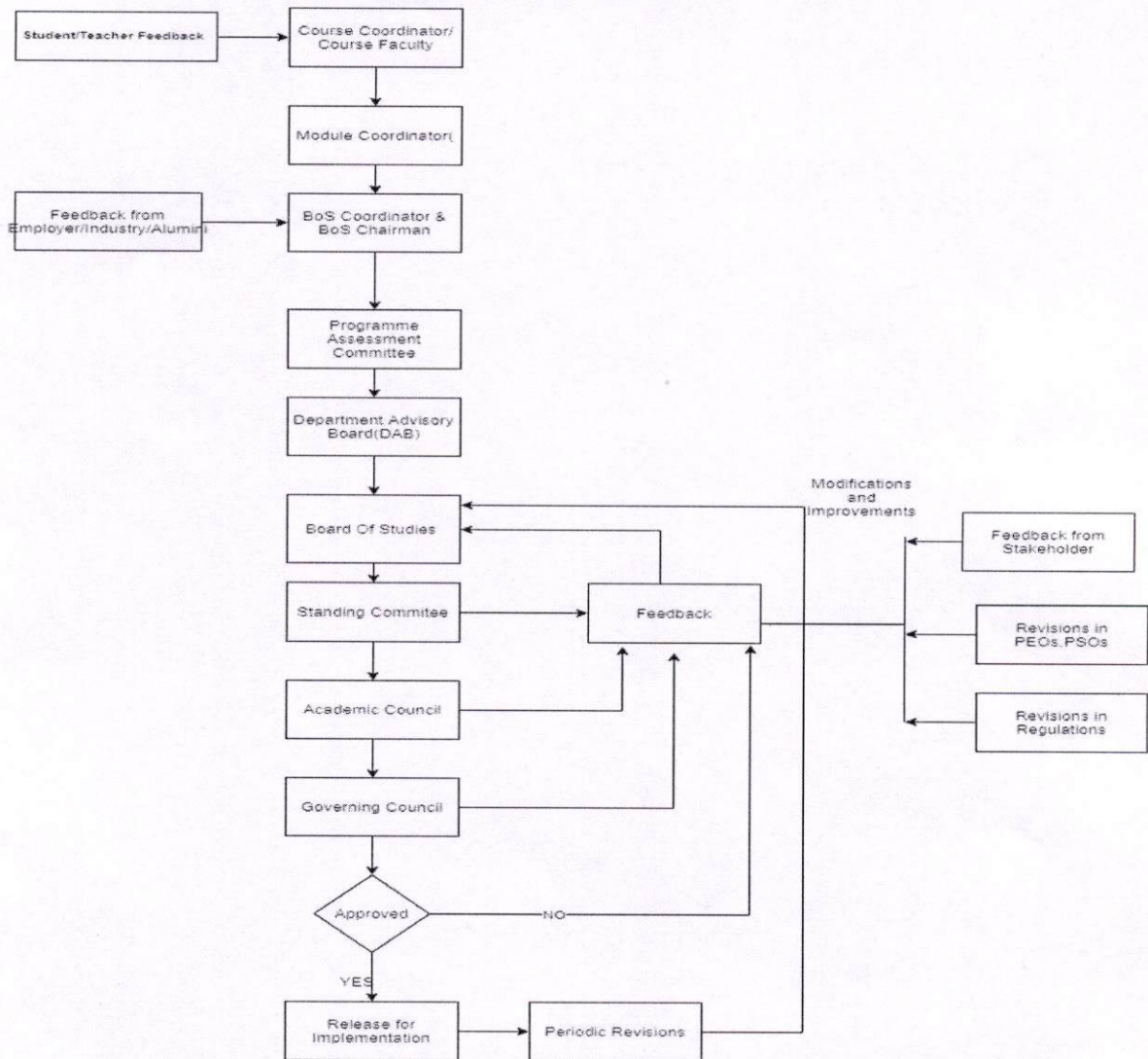




## Key indicator : 1.4 Feedback System

### 1.4 Additional Information -Process for Feedback Collection and Analysis

The feedback collected from the stakeholders (Students, Teachers, Employers, Alumni) are analysed and feasibility to include the valuable suggestions into the curriculum.



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The various activities and responsibilities as part of Feedback analysis/ Action Taken are given below:

S.No	Activity	Responsibility
1	Feedback Collection	Feedback Coordinator
2	Feedback Verification & Validation	BoS Coordinator
3	Feedback Analysis	HOD/Programme Coordinator
4	Action Taken Report	BoS Chairman/HOD
5	ATR Approval	Academic Council

The Feedback Coordinator will consolidate the feedback from stakeholders received from the respective coordinators. The Course Coordinator/Module Coordinator collects the feedback from Students and Teachers, Placement Coordinator collects the feedback from the Employer /Industry. The consolidated feedback forms are verified and validated by BoS Coordinator and presented in Programme Assessment Committee (PAC) committee for analysis by HOD/Programme Coordinator. Based on the Analysis, Action Taken Report (ATR) will be prepared by BoS Chairman and will be presented in Standing Committee. Inputs given by Standing committee will be incorporated and presented in Academic Council for approval. The Academic Council meeting minutes will be submitted to Governing Council.